

Financial Administrator- German amp Dutch



Locatie **Noord-Holland, Amsterdam**
<https://www.advertentiax.nl/x-1035540-z>

Financial Administrator

Hi there Dutch & German speaker ! Have you always wanted to work for one of the leading insurance groups in the Netherlands? Are you a 'straight to the point' type of person as well as meticulous and task oriented? If on top of that you have a natural affinity with numerical insight and you are fluent in German, Dutch, as well as English, we might have the perfect position for you!








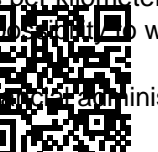


The department you would be working for is responsible for the implementation and further development of processing and reconciling all financial bookings between brokers and the company. What you can expect to be doing on a day to day basis is to be working in a small team as a financial administrator. Some of the responsibilities you will have include: checking and analysing incoming data, drawing up overviews in such a way that all parties have a clear overview of all transactions and making sure that all relevant information is kept up to date, documented and archived.

What's in it for you, as a financial administrator?

You will receive a nice salary ranging from €2600-€3000;
 You will be employed through Randstad for the first year, with the likely possibility of getting a direct contract;
 You have the opportunity to get a more coordinating role in the future;

You will get a travel allowance compensation of 0.19 cents per kilometer;
 This is based on your working hours. It is the opportunity to work for a company as well.
 The salary is that it is a great first step as a financial administrator.
 You speak Dutch and German on a (near) native or fluent level, as well as fluent English;
 You are very good with technology/working with computers, especially Excel;
 You have at least 2 years of experience in insurance/brokers or any relevant financial field.
 You naturally have a strong affinity for numbers as well as great administrative skills.
 Does this opportunity sound like something that would fit you? Then don't hesitate any longer and apply for this position on randstad.nl.



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Please note that we only respond to successful applicants that fit the hard requirements.

Randstad Multilingual - German - Amstelveen

Uiteraard staat deze vacature open voor iedereen die zich hierin herkent.

Functieomschrijving

Financial Administrator

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The department you would be working for is responsible for the implementation and further development of processing and reconciling all financial bookings between brokers and the company. What you can expect to be doing on a day to day basis is to be working in a small team as a financial administrator. Some of the responsibilities you will have include: checking and analysing incoming data, drawing up overviews in such a way that all parties have a clear overview of all transactions and making sure that all relevant information is kept up to date, documented and archived.

What's in it for you, as a financial administrator?

You will receive a nice salary ranging from €2600-€3000; You will be employed through Randstad for the first year, with the likely possibility of getting a direct contract; You have the opportunity to get a more coordinating role in the future; You will get a travel allowance compensation of 0,19 cents per kilometer; The contract is based on a 40 hour week, but there is the possibility to work 32 hours as well.

The attributes that make you a great fit for this role as a financial administrator:

You speak Dutch and German on a (near) native or fluent level, as well as fluent English; You are very good with technology/working with computers, especially Excel; You have at least 2 years of experience in insurance/brokers or any relevant finance field; You naturally have a strong affinity for numbers as well as great administrative skills

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Please note that we only respond to successful applicants that fit the hard requirements.

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Sollicitatieprocedure

Je maakt een 'mijn Randstad' account aan om te kunnen reageren op onze vacatures. Dit doe je automatisch wanneer je voor het eerst een sollicitatie afrond bij Randstad, heel eenvoudig dus. Via je 'mijn Randstad' account beheer je gemakkelijk je gegevens en gaan je volgende sollicitaties nog!