

Talentpool Front Office Manage - The Vincent Hotel Group



Locatie

Noord-Holland, Amsterdam

<https://www.advertentieX.nl/x-1174451-z>



The Vincent Hotel Group's motto is "We create the experience behind our brands." This contains that we, together with our teams want to create unforgettable experiences for our guests and colleagues.

TVHG is an organisation which currently holds 11 hotels in its portfolio. The hotels all have a franchise contract, with well-known hotel brands; Holiday Inn, Holiday Inn Express and Hampton by Hilton. The TVHG office is located on the 8th floor of the Holiday Inn Express - Sloterdijk station.

Do you want to be part of a fresh and dynamic team, do you have the right setting, and do you want to be part of an organisation with full future perspective? Then send your motivation letter and resume to us via the application-button!

Job Description

Are you ready for a next step in your career or want to change your current work environment?

We cannot wait for the hospitality to get busy again and we are confident that people will start traveling when things get better! That is why we want to be ready for the hustle and bustle and get to know the best hospitality talents now!

Are you looking for a new role that will offer you flexibility, variety, diversity and where you can stamp your mark on the guests' journey in our hotel?

Our work cultures encourage colleagues to live the True Hospitality Culture. We value personality and encourage the development of your own and passion. We will help you to develop your skills. The Vincent Hotel Group has multiple franchise hotel brands such as Holiday Inn, Holiday Inn Express and Hampton by Hilton.

As Front Office Manager you are the hub in 'Rooms'. You motivate and guide your colleagues; you ensure that all reservations and arrivals of the guest are received with the greatest smile. In addition, you are the first point of contact of the supervisor of the night auditors and the supervisors of the reception. As a member of the management team you report directly to the General Manager. You will get the opportunity to take on the 'leadership role' and make it yours. Do you have the 'leadership mentality'? Then this will be a great opportunity for you!



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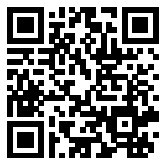
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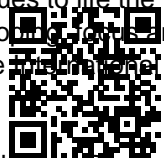
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Main tasks and responsibilities as Front Office Manager

Managing, guiding, inspiring and training employees

Setting up, optimizing and guaranteeing work and quality procedures, as well as periodically carrying out checks on this

Partly take care of realizing the budgeted results/occupation percentages of the hotel, for example by applying (and optimizing) up- and cross-selling

Implementation of the total personnel policy including:

Drafting/approval of schedules

Ensure optimal staffing

Recruitment, selection, appointment and introduction of (new) employees;

Conducting appraisal interviews

Training, guiding and motivating employees

Job Requirements

What do we offer?

A young and dynamic working environment;

Opportunities for advancement within the different TVHG hotels and support office;

Salary on market terms;

Room for own initiatives.

Discounts at more than 5500 IHG/Hilton hotels worldwide;

Corporate health insurance benefits and fitness discounts;

Awesome party's;

Room for personal growth and trainings.

Do you see a match?

We recruit for our talent pool. We currently do not have an open position, but as soon as it is there, we want to be in contact with enthusiastic candidates!

Do you see yourself as a great asset to one of our teams ? Then we would like to get in touch with you. Send us your CV and motivation letter using the application!