
Answering incoming leads by creating tailor made proposals.
Handling incoming inquiries by phone/mail or other booking channels
Preparing accurate function sheets.
Brief other departments about upcoming events in the Sheet Meeting
Taking care of the arrangements for all internal events and trainings.
Give a daily update about the new incoming reservations, blocks corporate arrivals etc.
Create new flyers and promotion material
Let your creativity loose on new giveaways and create personalized goodies
Showing guests our Whatever/Whenever service while they are with us, and connect with them to be able to personalize that service, creating memorable experiences.
You will be working in a fast paced environment, under pressure, gotta love it.
We are ALL-IN, and have more teams that we cooperate with . We expect you to be flexible to work with other departments. You're not the only one on stage.
Communicating with your team and other departments is key. Couldn't live without them.
Make sure you put the guests at the center of everything we do. Any task that is not mentioned in this list but that may create an unforgettable experience for our guests is on your to do list.

Job Requirements

Requirements:

Minimum length of internship 20 weeks
You must be a student of a hospitality related educational program
Bachelor Management Internship (HBO)
Fluency in English

Show the world what you got by joining a global community of talent who see the world in a different way.
Bring your style and your spirit: We'll bring a work culture where you can shine. We work hard, we play hard, and we want to inspire you to grow. W talent help our guests live life to the fullest while living their dreams.

Marriott International is an equal opportunity employer committed to hiring a diverse workforce and

sustaining an inclusive culture. Marriott International does not discriminate on the basis of disability, veteran status or any other basis protected under federal, state or local laws.

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