

Turnaround Senior Infrastructure Coordinator



Locatie **Zeeland, Terneuzen**
<https://www.advertentieX.nl/x-1249784-z>

For a client in Zeeland, we are looking for a Turnaround Senior Infrastructure Coordinator.

Bedrijfsomschrijving

Nouvall Engineering Services is specialized in project support for the (petro) chemical and maritime industry. We provide expertise in the field of Engineering, Project Management, Maintenance, Shutdowns, Construction and Safety.

Functieomschrijving

Shares with the Turnaround Manager and the TA Coordinator, the responsibility to identify, develop and execute a plan to establish adequate facilities to house the staff and contractors during all stages of the turnaround.

Key responsibilities:

Facilities

Set up a plot plan to identify office and welfare needs.

Identify the number of buildings required to house staff and secure needs via MSA (Managed Service

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https://www.advertentieX.nl/x-1249784-z	https://www.advertentieX.nl/x-1249784-z	https://www.advertentieX.nl/x-1249784-z	https://www.advertentieX.nl/x-1249784-z	https://www.advertentieX.nl/x-1249784-z	https://www.advertentieX.nl/x-1249784-z	https://www.advertentieX.nl/x-1249784-z	https://www.advertentieX.nl/x-1249784-z	https://www.advertentieX.nl/x-1249784-z
Administration)	Establish location and placement of major facilities (tent). Identify TA, MSA, Project Contractor, and other department office needs. Identify TA outside office needs for office space. Work with operations group to identify requirements for office needs and placement.	Work with Process Safety Rep. to get approval for all TA buildings and facilities. Work with MSA to set up janitorial services for all buildings thru out TA duration.	Work with Site Infrastructure personnel to provide furniture to staff and offices for TA needs.	Work with TA Coordinator and Material Marshallers to identify, secure, and develop accurate marshallings during all stages of the TA.	Work with TA Coordinator and Material Marshallers to identify, secure, and develop accurate marshallings during all stages of the TA.	Work with TA Coordinator and Material Marshallers to identify, secure, and develop accurate marshallings during all stages of the TA.	Work with TA Coordinator and Material Marshallers to identify, secure, and develop accurate marshallings during all stages of the TA.	Work with TA Coordinator and Material Marshallers to identify, secure, and develop accurate marshallings during all stages of the TA.
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Work with MSA to set up port-a-cans and sanitary stations for personnel.

Electrical and IT

Work with electrical technician to identify and set up all electrical feed to all facilities.

Work with IT Dept to develop a project for all IT needs in all building identified as needing phone, computer, and printer needs. This should be done well as far in advanced of the start of pre- TA activities as possible.

Work with Office Professional to identify and secure all electronic devices not already available to the staff.

Work with EH&S rep to develop a TA facility Emergency Plan for accountability purposes.

Work with EH&S rep, Process Safety rep, and Waste Coordinator to identify possible waste storage site and the expected amount of waste and the removal of such items.

Work with EH&S rep to develop strategy for movement basic waste such as household trash, wood, and insulation.

Work with EH&S rep to make a preliminary walk through to identify any possible or potential hazards regarding the facility and or shutdown staging area.

Communication

Works with Unit / Site Communication department communicating infrastructure plans, example traffic plan, emergency plan, access closures, etc.

Establish Infrastructure Plan power-point for the Site communication

General work

Work with block AC/GK (Activity Coordinator/Gate Keeper) to locate and secure a scaffold laydown area- if needed

Work with block AC/GK to locate and secure an area for insulation storage.

Work with TA Coordinator to set up facility for contractor tool trailers and safety trailers.

Work with TA Coordinators, block personnel, project groups, and contractors to develop layered plot plans for the TA.

Secure ample amount of Port-a Cans (Porta-Potties)

Secure a plan for hand wash stations

Secure a plan for refilling and dispersing water coolers- Ice and water

Functie-eisen

Bachelor in a technical direction, preferably civil engineering or equivalent VCA-Vol certificate Knowledge of:

Global Maintenance Work Process , Job package structure and requirements
Maintenance information system tools (ex. SAP, In-Tools, Platinum intranet)
ConstructionSafety requirements
Contracting methodologies
Relevant engineering, civil

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