

# Cluster Sales Coordinator - Andaz Amsterdam Prinsengracht



Locatie **Noord-Holland, Amsterdam**  
<https://www.advertentieX.nl/x-1268377-z>

About Andaz Amsterdam Prinsengracht

The 122-room Andaz Amsterdam hotel is located in the historic centre of Amsterdam, on the site of the former Public Library on Amsterdam's Prinsengracht, 'Prince Canal', and within close walking distance from Amsterdam's major attractions. The upscale boutique hotel is part of the rich cultural character of the lively Jordaan district, home to Amsterdam's main modern art galleries and fashion houses. The hotel's superb location in central Amsterdam offers convenient accessibility to the city's prime retail, cultural and business districts and this makes Andaz Amsterdam the ideal base for both leisure and business travellers.

The design concept of Andaz Amsterdam and the stylish allure of the rooms reflect a modern view of Dutch history. The boutique hotel is developed according to the highest quality standards with a special focus on sustainability. Only on the outside is the original building recognisable, behind the façade lies a world-class hotel.

In line with other Andaz branded hotels, Andaz Amsterdam combines the best of lifestyle and boutique hotels with a contemporary and personal approach.

## About BLUESPOON

Modern Dutch Cuisine & Award-Winning Cocktails

Adding a playful touch to a special dining experience, in which every seasonal plate is a fresh and colourful work of art. The menu celebrates the team's favourite local ingredients, presenting modern

Dutch cuisine with a creative edge. Enter the quirky Marcel Wanders-designed setting on Amsterdam's canal and choose to dine in a cozy lounge bar with a cocktail menu or a more formal dinner in the restaurant with a changing menu.

Andaz means 'personal style' in Hindi. Andaz Amsterdam Prinsengracht means, five-star creative luxury in the heart of Amsterdam, expressed through local experiences, art & design and picture-perfect dining and dining in a playful Dutch-inspired environment.

Five-star Hyatt Regency Amsterdam, brings botany & sustainability to life with an award-winning living interior botanical inspired guestrooms, a passion for discovering our up and coming East neighborhood and a buzzing Indonesian Restaurant, Mama Mian.

Do you feel intrigued already?

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Because we are looking for a Cluster Sales Coordinator!

Your MINDSET:

A team player with a good portion of personality;

Enthusiasm and a hands-on mentality;

A true representative of the company to (potential) clients, the public and other external sources;

A team player with a hands-on mentality and a love for selling;

A true support for our clientele during the entire process;

What does the ROLE entail?

Handling all enquiries and customer requests promptly, in a courteous, efficient and professional manner;  
Reporting any complaints or problems and, if no immediate solution can be found, ensuring that the necessary follow-up is conducted in a timely manner;

Working closely with all departments in order to satisfy the needs of others in this fast-paced environment;

Efficiently handle administrative tasks, ensuring that all records of all Sales Agreements, Contracts and Quotations for the Hotel are accurate and complete.

What's in it for YOU?

A great place to work in the beautiful city center of Amsterdam, right by the canals;

12 free nights at Hyatt hotels globally every year;

A guest experience in your own city with a complimentary overnight stay, cocktails & dinner for two;

Other work perks e.g. training opportunities, career planning, discounts all over the world and social activities;

An entry to Hyatt, a place where we care for people so they can be their best;

International working experience with future international transfer happily facilitated.

Job Requirements

Your EXPERIENCE:

At least 1 year experience working in Events and/or Sales, preferably in a Hotel;

A degree in Hospitality / Tourism or equivalent experience;

Great language and communication skills in English and (ideally) in Dutch;

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Unafraid of sales related administrative tasks, projects and responsibilities;  
A fun, loving and energizing person;  
Committed to delivering a high level of customer service;  
Outstanding organizational and administration skills;  
Aware of proper telephone etiquette and confident when on the phone;  
Legally allowed to work in the Netherlands, holding an EU/EEA passport or a valid work permit for the country (we do not assist with Visa / permit applications).  
Does the above describe you, the way you love to work and the people you want to work with?

If the answer is YES, then please send us your CV and all the reasons why WE are what YOU are looking for!  
[Websitebanners.recruitmenttechnologies.com/adnetwork/servlet/advertbeans.trackingervlet?seid=89715575&t=101&cid=hopr-nl&vid](http://Websitebanners.recruitmenttechnologies.com/adnetwork/servlet/advertbeans.trackingervlet?seid=89715575&t=101&cid=hopr-nl&vid)