

Job in Germany Administrator (mfd) for SAP Support



Locatie

Gelderland, Putten

<https://www.advertentienx.nl/x-1586650-z>



Administrator (m/f/d) for SAP Support Live and work in a strong region. The city of Lörrach is located in close proximity to Switzerland, Alsace and the southern Black Forest. The associated cultural diversity of the economic region Dreiländereck holds a high work-life balance. In addition to a lively city center, the city is also characterized by a wide range of leisure and outdoor activities. And also significant: as a European energy and climate protection municipality, Lörrach has already received the European Energy Award in gold several times. City of Lörrach. Diversity needs diversity. At our city administration in Lörrach, everything revolves around the concerns of our citizens. Together, we are working to make Lörrach fit for the challenges of the future. And for the diversity of tasks, we need the diversity of people. We plan, we build, we manage, we maintain, we accompany, we design, we enable, in short: we make the city - and we are proud of it. Because our work is meaningful and actively promotes the common good. WE ARE LOOKING FOR A CLERK (M/F/D) FOR SAP SUPPORT. for our finance department, permanent and full-time. As a cross-sectional department, our Finance Department performs a variety of central tasks with financial relevance within the administration. For example, the preparation and execution of the budget are part of the area of responsibility, as well as credit management, the central instruction office, the city treasury, the processing of taxes and receivables management. Your area of responsibility as a clerk (m/f/d) for SAP support essentially includes the following Project management for the implementation of new SAP modules/pre-procedures. Application support and consulting for our SAP users and KM-V users. Further development of our SAP systems Implementation of end user training/workshops Support and troubleshooting of the connected interfaces WHAT YOU SHOULD BRING ALONG To perform this job, you have a Bachelor of Arts Public Management degree, completed

further training as an administrative specialist (m/f/d) or have trained as an administrative assistant (m/f/d) and are willing to take on further training. Alternatively, you have a university degree in a relevant field of study, such as the Social Sciences and/or in the field of finance. In addition, you have a good command of English and German. In the current office applications, your way of working is analytical and structured. You are quick and learn proactively. You are able to deal with complex tasks and find your way around. You are also able to master challenging tasks while always maintaining an overview of the whole. In addition, you convince with a confident appearance, your sequence and service orientation. As a team player, you take pleasure in joint successes. You enjoy sharing your knowledge with your colleagues, are open to change and have a keen interest in driving forward and implementing new ideas together. WHAT WE OFFER YOU For your professional career, we offer you a modern and dynamic working environment that is designed for collegiality and co-design. Active, company health management and a fitness program in cooperation with Hansert offer you a good balance to your work. And the biggest



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advantage: the fitness studio is in the direct vicinity of Lörrach's city hall. As a team and employer, we also attach great importance to the compatibility of family and career. We are therefore happy to support you with flexible working time models and with questions and concerns about childcare places. We also offer discounts on public transport with a job ticket. You will receive - depending on qualification - remuneration up to pay group 9b with allowance to pay group 10 according to the collective agreement of the public service. In addition to the monthly basic salary, you will also receive a one-time annual special payment in accordance with collective bargaining regulations. ASK - APPLY Have we aroused your interest? Then we look forward to receiving your online application by 02.07.2023 via the applicant portal. Do you have any questions? Then please contact Mr. Peter Kleinmagd, Head of the Finance Department, at any time, Tel.: Website [klik hier voor meer](#).