

# Material Coordinator



Locatie **Zeeland, Terneuzen**  
<https://www.advertentieX.nl/x-1822448-z>

For a client in Zeeland, we are looking for a Material Coördinator.



## Bedrijfsomschrijving




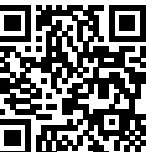






Nouvall Engineering Services is specialized in project support for the (petro) chemical and maritime industry.  
 We provide expertise in the field of Engineering, Project Management, Maintenance, Shutdowns, Construction and Safety.

## Functieomschrijving

Act as a focal point for acquisition, scheduling and distribution of materials, supplies and service requisitions in order to expedite materials for maintenance jobs.  
 Requires full proficiency in a range of technical, operational, or analytical/scientific processes and procedures through job-related training and considerable on the job experience to perform a variety of work assignments.

## Responsibilities / Duties:

- Enters materials, tools, equipment requests via Procurement System or Pro-card and confirms delivery date.

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- Communicates to the focal point with status updates on orders including any issues such as delayed delivery dates and proposed changes.
- Coordinates and specifies the exchange between suppliers and requests in the system updates as appropriate.
- Coordinates the disposal of all surplus materials.
- Coordinates the repair and replacement of materials, tools and equipment obtained on a value added work order.
- Monitors/tracks materials, tools and equipment orders upon receipt.
- Prepares requisitions for off-site resources and for outside of maintenance, as needed.
- Arranges materials, tools and equipment in a manner, that it can be identified and picked up according to job needs.
- Gathers information and inputs into the appropriate maintenance measures/key performance indicators (KPI). Uses metrics to measure materials coordination tasks and develops action to improve the process.

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- Communicates vendor performance to procurement services.
  - Works closely with procurement, coding, planning, scheduling and work coordination to provide seamless execution of the Global Management Work Process (GMWP).

#### Functie-eisen

- You have a technical Short-Cycle Tertiary Degree (i.e. associate degree - technical MBO level 4).
- You have minimum 5 years of experience in maintenance, manufacturing, or another related field.
- Proficiency of the English and Dutch language.

#### Arbeidsvoorwaarden

Excellent terms, see our website.

#### Sollicitatieprocedure

Apply via our website [www.nouvall.com](http://www.nouvall.com) and discover the possibilities. [Websiteeasyapply.jobs/r](http://Websiteeasyapply.jobs/r)