

# Coordinator Recruitment



Locatie **Noord-Holland, Hilversum**  
<https://www.advertentieX.nl/x-964195-z>

## Bedrijfsomschrijving

Who are we:





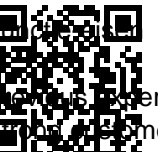





Adecco is in-house at the world's largest sports company. Their European HQ is based in Hilversum (Amsterdam/Utrecht area). We are currently looking for a Coordinator Recruitment. A position where you will support the recruiters with interview planning and stakeholder management.

Would you like to be part of an international environment where you can be yourself, demonstrate and develop your skill set every day to help the company and yourself grow?

## Functieomschrijving

Take ownership of organizing scheduling interviews and travel scheduling across all pipelines  
 Deliver excellent service to candidates, TA Managers, Recruiters  
 Deliver best in class and positive relationship with candidates during the recruitment process to ensure a consistent candidate experience that will enhance the Nike Employment Brand  
 Responsible for ensuring accurate and timely resolution to scheduling issues  
 You will master the fundamentals: tools, processes and standards of Nike recruitment: In house SME in Nike Huddle, HireVue, Taleo, Travel Scheduling, Microsoft Outlook Scheduling  
 Demonstrate the business acumen of all pipelines across the Recruiting Team

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Gevraagd opleidingsniveau: minimaal MBO.

Voor deze functie wordt minimaal 2 ja(ar)en relevante werkervaring gevraagd.

Meer informatie is te verkrijgen bij Hilversum @ Nike, telefoonnummer 035-6462670. Referentienummer van deze vacature: M.