

# Project Coordinator Artwork



# MORE RECRUITMENT

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**Locatie** **Noord-Holland, Hoofddorp**  
<https://www.advertentiex.nl/x-986244-z>

## Bedrijfsomschrijving

As a member of the Global Artwork Team, you are to ensure packaging label design is delivered to project services in the factories, complying with regulatory legislation and brand guidelines as well as country specific requirements & local language translation. This is a coordination role servicing all categories in global marketing within the division. It involves complex coordination between internal and external partners, the management of multilingual, multi-country packaging and there are rigid timelines to be respected. This role reports to the Global Artwork Manager who leads a team of Coordinators

## Functieomschrijving

Our client is a well known international brand. Because of growth we are now looking for a project coordinator with a proven track record and ability for pushing projects for launch in global markets. You are self-motivated and assertive in initiating action.

Able to create partnership and working across regions and sites as necessary to deliver Global Projects. You have a close eye for detail and used to work under pressure.

Managing the coordination of artwork creation through all phases, marketing design briefing, English Master Text creation, translations, approval process till printed packaging within set deadlinesPrimary contact for the digital assets and artwork systems with the IT supplierWorking together with the

Packaging departments in the factories site to review keylines ensuring they align with the Global  
Style Guide. Execute a global network planning and be able to set priorities. Also, manage contacts with  
all parties concerned across the activities of the CBUS and the entry areas. The Marketing  
Manager is responsible for communication projects to meet the tight deadlines. Also, assist the  
VP Marketing with support in global print projects. Keep print work documents overview  
conformity to templates, layouts and design specifications

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set and achieve goals, multi-task, prioritize and deliver on commitmentsKnowledgeable on current printing processes and terminologyDigital asset and file system management skillsStrong interpersonal skills with ability to communicate with various stakeholders, including Marketing, Regulatory, Medical, Suppliers and CBUsProactive with good attention to detailSelf-motivated – assertive in initiating actionYou act with speed, agility and pragmatismMust be confident and have positive personality with a can do attitude

Arbeidsvoorraarden

Full time position (40 hrs per week)

Salary €2800 - €3300 depending on experience

Amsterdam